

Authenticity: It is vital that you ensure all work that you submit for assessment is your own. Failure to do this will result in automatic loss of credits. Plagiarism – or submitting someone else’s work as your own, is manifest in several ways, for instance:

- Copying someone else’s work – this will also lose credits for the student whose work you copied WHETHER THEY GAVE YOU PERMISSION TO USE IT, OR NOT.
- Copying from the internet without using a referencing system.
- Claiming a teacher’s notes as your own.

When you hand your work in, your teacher must be confident that all work is yours. For this reason, they will ask you to meet key milestones, and to work on some aspects in class. At times, such class work may be completed under supervised exam conditions.

Referencing: to ensure authenticity, make sure you acknowledge the ideas and words of others that you use in your work. Refer to the Cambridge High School Referencing sources hand out – or ask your teacher for a copy. Auckland University has a very useful referencing site which has all the details students need to use APA referencing. It’s called “Referncite” and is available at:
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